



MINUTES

Board of Directors' Meeting

Tuesday, September 15, 2020

Meeting Conducted over ZOOM Due to Health Emergency Related to COVID-19

PRESENT

Bob Baldwin, Chair	Karl Brady	Marshall McClure	Courtney Plotner, Pres&CEO
Kristen Gayeski Tinkler, Sec.	Sam Clawson	Paula Mullen	Mark Carmichael, CFO
Clay Hershey, Immediate Past Chair	Jamie Hill	George Smythe	
	Tricia Leyte-Vidal	Thomas Smythe	

ABSENT

Joe Waring, Vice Chair
Carol Clement, Treasurer
John Kulze

PROCEEDINGS

The meeting was called to order at 4:00 pm by Board Chair, Bob Baldwin. There was a quorum present for the meeting. The consensus agenda including the minutes from June 16, 2020, the development department report and the programs and Advancement Committee report was approved.

President's Report

Bob Baldwin

Mr. Baldwin announced that Doug Hazelton has stepped down from the Board for health reasons. A silent minute of thought and/or prayer was held for Mr. Hazelton. Mr. Baldwin also announced each Committee would have specific goals for FY2021, and that Mrs. Plotner would be sending the Committee list and suggested goals out the following day for review. Mr. Baldwin will follow up with the Committee Chairs to finalize.

Investment Committee Report

Mark Carmichael

Mr. Carmichael gave a brief overview of our investment accounts and the market trends for YTD FYE 2020. Mr. Carmichael reported on the Paycheck Protection Program (PPP) funds received through the CARES Act as a result of the COVID-19 pandemic, that the funds have been fully expended and his efforts to apply for the loan to be considered a grant thereby resulting in ABVI not having to repay the \$112,885 awarded. Mr. Carmichael also reported on the newly formed Board Audit Committee Chaired by Marshall McClure. The Audit Committee will provide guidance on the PPP loan forgiveness process as well the Audit for FY20.

Treasurer's Report

Mark Carmichael

The financials for July 1, 2020 – August 31, 2020 were reviewed, and Mr. Carmichael explained the variances in the Income Statement and Organizational Budget. Mr. Carmichael also reported filing for forgiveness on the PPP Loan.

Audit Committee Report

Marshall McClure

Mr. McClure reported that the third-party audit of the financial statements came back clean. Motion was made, seconded and approved by all to accept the audited financial statement.

Development Committee Report

Tricia Leyte-Vidal

Ms. Leyte-Vidal reported on the successes of the Development Department this fiscal year. She also gave the Board information on ABVI's upcoming October campaign making October ABVI Awareness Month.

CEO's Report

Courtney Plotner

Mrs. Plotner updated the Board on Program successes and on the research and development the Leadership Team is doing on additional programming and employment opportunities for clients. Mrs. Plotner updated the Board on fundraising activities and staff ad Board DEI initiatives. She also updated the Board on the plans for a virtual Noir.

The Meeting adjourned at 4:48 pm

Minutes respectfully submitted by Courtney Plotner, Pres & CEO - *Next Meeting: December 8, 2020 on Zoom.*